

Notes

1. Data of Firms containing own License must be exist prior to the Loan License Entry
2. All the own licenses must be entered
3. Product in Loan License must be entered by the Loan License holder and not by the parent firm.
4. WHO will do WHAT

Suppose firm ABC has a Loan License in 25A/999

The parent firm is XYZ

The parent XYZ firm must have entered his all the licenses (mfg. Unit)

Firm XYZ will not entered License 25/999 of Firm ABC

Firm XYZ will not enter any product details in his any license which are manufactured for firm ABC under the license 25A/999

Firm ABC will enter this license details

Firm ABC will specify the parent firm as XYZ and its license number in 25A/999.

Firm ABC will enter all products in 25A/999 which are being manufactured at the premises of firm XYZ.

How to enter Loan License in IDMLA

Open the web portal <http://fdca.guj.nic.in/idmla>

Login with your user id

Go to My Profile menu item on the left panel

http://fdca.guj.nic.in - iDMLA - Home(1.5) - Microsoft Internet Explorer

FDCA
Drugs Manufacturing Licence(Allopathic)
Food & Drugs Control Administration Gujarat

LoginID: abcadm
Office: ABC PHARMA CO.
LoginTime: 13:20:10
[Sign Out](#)

Home
Registration
My Profile
Firm Details (Own Unit)
Constitution Details
Licence Details
Approved Product Section
Technical Persons Details
Approved Product
Specify Group Lab
Certificate Issued
Reagent/Accessories/Parts
Vigilance
Apply for Certificates
Miscellaneous Appl.
Appl. for Amendments
Licence
Messages
Query
FAQ

Home
Publish D
18-F
03-Feb-2009 Guide Lines to enter Backlog Data of Certificates issued so far to the firm
03-Feb-2009 Standard Operating Procedures(SOP) for Certificates Application
01-Jan-2009 On line application for certificates regarding-Trial basis
04-Dec-2008 Password Regarding
13-Oct-2008 All manufacturers are requested to enter entire data in the vigilance module. Any wilful non compliance will lead to appropriate penal action.
18-Sep-2008 How to Specify Group Lab-Instructions in PDF file
07-Aug-2008 Please click on the this item to down load PDF document of How to enter Product
06-Aug-2008 Product Entry (PHASE-III)
23-Jul-2008 Attention to all manufacturers(OWN UNIT)

----- Kind atten. all registered manufacturer -----
Please start the entereing LOAN License details you have.

http://fdca.guj.nic.in/idmla/mfg/licence/addlicence.aspx

It will list out all the license at present firm has.

The screenshot shows a web application interface for license management. At the top right, user information is displayed: LoginID: abcadm, Office: ABC PHARMA CO., and LoginTime: 13:21:23. A 'Sign Out' button is visible. Below this, a navigation menu on the left includes options like Home, Registration, My Profile, Firm Details (Own Unit), Constitution Details, Licence Details, Approved Product Section, Technical Persons Details, Approved Product, Specify Group Lab, Certificate Issued, Reagent/Accessories/Parts, Vigilance, Apply for Certificates, Miscellaneous Appl., Appl. for Amendments, Licence, Messages, Query, and FAQ. The main content area features a table of licenses with columns for Sr.No., Form No, Licence No, Valid From, Valid To, View, Edit, Delete, and Print. Callout boxes provide instructions: 'Click this to Add Own License' points to the 'Add Own Licence' button; 'Click this to add Loan License' points to the 'Add Loan Licence' button; 'Print all Licenses' points to the 'Print License Details' button; 'List of Licenses entered by the firm.' points to the license table; 'Can view the License details' points to the 'View' column; 'Can edit license details if it is not freed by the FDCA' points to the 'Edit' column; 'Can delete the license if it is not freed by the FDCA' points to the 'Delete' column; and 'Print individual License Details' points to the 'Print' column.

Sr.No.	Form No	Licence No	Valid From	Valid To	View	Edit	Delete	Print
1	25	987100	11-Sep-2008	30-Sep-2009				
2	28	123	03-Nov-2008	30-Nov-2009				
3	25A	123	01-Nov-2008	29-Nov-2008				
4	25	1	01-Dec-2005	01-Dec-2008				
5	25	2	01-Dec-2005	01-Dec-2008				
6	25	3	03-Dec-2001	01-Dec-2008				
7	25	8	14-Dec-2007	15-Dec-2009				
8	25A	5	01-Dec-2008	31-Oct-2010				
9	25	8767	01-Dec-2008	03-Dec-2012				
10	28D	111	05-Feb-2009	28-Feb-2010				

The screenshot shows the 'Add Licence Details' page for 'Drugs Manufacturing Licence(Allopathic)' on the FDCA website. The page includes a navigation menu on the left and a main form area. Three callouts provide instructions:

- Callout 1:** Points to the 'Parent Firm Details' section, stating: "Parent firm details is compulsory in Loan License Details".
- Callout 2:** Points to the 'Select Firm' and 'Select License' buttons, stating: "If the parent firm is in Gujarat then you have to select Parent firm and License(mfg. Unit)".
- Callout 3:** Points to the 'Case-II : Firm Outside the Gujarat' radio button, stating: "If parent firm is out side the Gujarat then all the details of the firm needs to entered".

The form fields include:

- Add Loan Licence Details:** *Form No. (25A), *Licence No., *Issue Date, *Valid From Date, *Valid To Date.
- Whole Sale License Details (at least one):** 20, 20B, 20C, 20F, 21, 21B, 21D, 20G.
- Parent Firm Details:** Case-I (Firm Within Gujarat) with fields for *Firm Name, *License, and Address. Case-II (Firm Outside the Gujarat).
- Licence Premise Address:** Premises Type (Industrial Estate), Address.

http://fdca.guj.nic.in - iDMLA - Add Licence Details(1.0) - Microsoft Internet Explorer

Messages
Query
FAQ

Case-II : Firm Outside the Gujarat

Case: II (Firm Outside the Gujarat)

*Name of the Firm :

*License No. :

Address :

*City

Pincode :

State :

District :

Taluka :

Phone1 :

Phone2 :

Fax1 :

Fax2 :

Email :

Name of the Contact Person :

Website :

Mobile No.of Contact Person :

*Denotes Mandatory Fields

Licence Premise Address

Premises Type :

Address :

Done Internet

If parent firm is outside the Gujarat then system will ask following details

Rest of the details are same as it is in Own License Details.

Now enter the product sections, product and TP details for a particular Loan License similar to Own License.